

Where I Belong





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My world turned inside out
the day they said I was



Ill? What does that mean?

I soon found out,
it meant lots of staying



indoors,

medication and rest.

I was **tired**
all the time and very lonely.

It was no fun being

isolated

from the world.

I felt left out.

One day, a doctor told me about
a place that could care for me...

a safe, loving space

where I could spend time with
other kids like me!

I felt so

excited!

At Arc, I have discovered that I now have

friends

Friends who have also
gone through similar
journeys and understand
where I come from.



I can now look forward to

studies

and interesting

activities

like music, dance,
baking, art and even
taekwondo.

There is something

inspiring

to learn from
every day!

I finally feel like I fit in.
Where I can enjoy my childhood.



Where

belong

Vision & Mission

Our vision

Provide a sanctuary for the children's continuing education, safety and bonding

Maximize each child's potential and instill confidence to lead a fulfilling life

Provide a haven of respite and reprieve



Our mission

See each child excel in life
Cushion each child and family
with love and prayers



Values



Simplicity

To first and foremost meet the basic needs of families in our care, while giving thanks to life's simple gifts



Joy

Uplift the children and their families with the spirit of joyous giving



Compassion

Love is at the heart of all we do, and the reason we are passionate about helping these children in need



Support

We offer families a foundation of hope to build upon during difficult times



Commitment

Our steadfast team of staff and volunteers are devoted to the well-being of the children and families in our care

Patron's Message

You are not alone.
You belong.
It gets better.

These short but powerful sentences are what people need to hear to cope in difficult periods of their lives, according to social psychologist and Stanford assistant professor Gregory Walton.

It is no surprise that as human beings, we need to belong... to one another, to our friends and families, to our culture and country, to our world. Belonging is primal – fundamental to our sense of happiness and well-being. We were not taught that belonging



"When a medical crisis hits home, we at Arc know that the health and recovery of our children remain the priority and so do their parents. But the world usually ends up downplaying the isolation, loneliness and profound sadness that families of ailing children go through during this time."



was important - we were born feeling this way.

That is why I find Arc's theme for its 8th year of service, 'Where I Belong', particularly meaningful with its special focus on the parents and caregivers of the children we support. When a medical crisis hits home, we at Arc know that the health and recovery of our children remain the priority and so do their parents. But the world usually ends up downplaying the isolation, loneliness and profound sadness that families of ailing children go through during this time.

I applaud Arc's efforts in not only accepting the children, but also their parents and caregivers, into this community of non-judgmental love and support, while giving them a safe, warm environment to seek help, advice and friendship. Arc allows children and adults alike to be their authentic selves during a traumatic experience, creating a priceless environment of openness and trust. This in turn has an incredibly positive impact on the motivation, health and happiness of everyone who is a part of Arc as they feel part of a community that shares one aspiration – seeing each child excel in life while enveloping each family in love.



Arc nourishes its beneficiaries both physically and emotionally with a precious sense of identity and security.

I thank the team of volunteers, teachers and staff whose indomitable spirit of kindness ensures that everyone feels cared for and valued when they step through the doors of Arc.

I also thank the Foundations, friends and Corporate partners of Arc for generously sharing their means to give our children and their families the support, resources and expertise to feel a part of the Arc family. As always, I urge many more to join Arc in its mission to help children and families in need to feel that their struggles are not insurmountable. Please join Arc in reinforcing these truths and a sense of belonging through their wonderful work:

*We understand your struggles.
We are in this together.*

My deepest thanks and warmest regards,

Mrs Goh Chok Tong
PATRON

Chairman's Message

The theme 'Where I belong' is very significant as Arc has moved to a new location on 15 July 2019 with a larger physical space of 5,000sf.

Every child in our local hospitals deserves a safe and loving place as an alternative to hospital grounds where they can have fun, forget about their illness and find a sense of belonging and identity together with other children.

We are committed to providing parents the opportunity to put their children in a hygienic learning environment under the care of qualified and trustworthy staff while they return to work to support their families or have some time for their own respite. They belong here too, with a loving community who understands every painful procedure and sleepless night of selflessly watching and praying that tomorrow will be better.

Arc also welcomes the siblings of these children to grow and bond with each

other outside of the hospitals and medical treatments. No one is forgotten.

The length of treatment for childhood cancer ranges from 3 months to 3.5 years. That is over 1,278 days missed days to learn, play and explore.

This is why we at Arc are big on providing a holistic development for the children, be it

"I am proud to share that Arc received the Charity Transparency Award for 3 consecutive years since 2016. The Charity Transparency Award is presented to charities that have met certain standards in disclosure efforts."

through education, outings, activities for psychosocial wellbeing or enrichment programs. Now there is no more fear of missing out – Arc is the children's sanctuary to uplift their spirits, smile, laugh and live their childhood.

Goodness only grows with the support of good people. Whether you may be one of our corporate sponsors, donors, public servants, the media, doctors, nurses, social workers and volunteers, I strongly urge each one of you to share with your own community or families of children with cancer, about the work we do at Arc.

If you have an initiative or know someone who can help us raise more awareness, please connect us and

we would love to talk to them. Do help us expand our circle of care so more children and their parents can benefit.

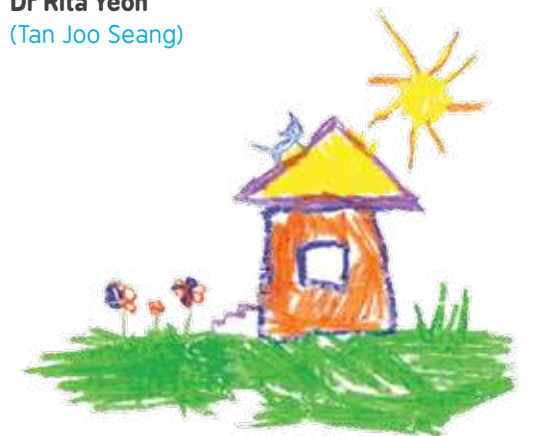
I am proud to share that Arc received the Charity Transparency Award for 3 consecutive years since 2016. The Charity Transparency Award is presented to charities that have met certain standards in disclosure efforts.

With our new home at 77 Lorong Limau, we will press on and work harder to bring hope to children and their families facing the daily challenges of battling their cancer.

My sincere thanks to all who have supported Arc and may abundant blessings grace each and every one of you.

Tan Joo Seang

Dr Rita Yeoh
(Tan Joo Seang)



Board of Directors



Dr Rita Yeoh
(Tan Joo Seang)
Chairman

- Occupation: General Practitioner (retired)
- Appointed Director on 10/11/2010
- Serving as Chairman from 28/03/2011
- Meeting attendances: 3/3

Role:

- That our vision & mission of the charity is clearly expressed and work is carefully planned and implemented.
- To ensure that the charity is well run and responsibly, so that the charity will continue to be effective, transparent and sustainable.



Prof Chan Mei Yoke
Vice Chairman

- Occupation: Pediatric Associate Professor
- Appointed Director on 23/05/2017
- Serving as Vice Chairman from 20/06/2017
- Meeting attendances: 3/3

Role:

- To govern in the charity's best interest and to support the executives of the charity by providing regular feedbacks.



Ms Adrienne Tan Mui-Pheng
Treasurer

- Occupation: Civil Servant
- Appointed Director: 10/11/2010
- Appointed Treasurer: 1/12/2015 to 31/03/2019
- Meeting attendances: 2/3

Role:

- To ensure that our financial responsibilities are in accordance with the Code of Governance. To review the staff's welfare and HR policies and procedures.

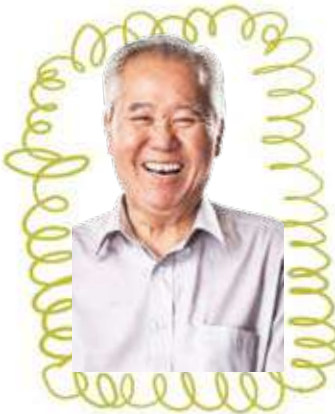


Mr Kenneth Ling
Company Secretary & Board Director

- Occupation: Company Secretary (retired)
- Appointed Director: 23/05/2017
- Appointed Treasurer: 1/4/2019
- Meeting attendances: 1/3

Role:

- To ensure that the charity complies with the requirements of company law and oversee financial matters to comply with the Code of Governance.



Mr Yeo Lee Hock
Board Director

- Occupation: Chief Operations Officer (retired)
- Appointed Director: 10/11/2010
- Former Treasurer
- Meeting attendances: 3/3

Role:

- To enhance management to carry out their responsibilities in accordance with the Code of Governance.



Mr Chia Ngiang Hong
Board Director

- Occupation: Group General Manager
- Appointed Director: 20/03/2018
- Meeting attendances: 2/3

Role:

- To ensure strategic objectives and good governance, assist with accommodation/welfare needs and help seek funding for sustainability.

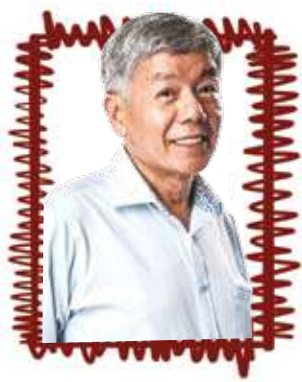


Dr Lilian Leong
Board Director

- Occupation: Dental Surgeon (retired)
- Appointed Director: 23/05/2017
- Meeting attendances: 3/3

Role:

- To ensure that policies for staff and volunteers are effective in its operations and programs.



Prof Quah Thuan Chong
Board Director

- Occupation: Pediatric Associate Professor
- Appointed Director: 23/05/2017
- Meeting attendances: 0/3

Role:

- To carefully plan, track and review the programmes to ensure that they are relevant to the mission & vision of the charity.



Dr Sheila Vasoo
Board Director

- Occupation: Doctor
- Appointed Director: 23/05/2017
- Meeting attendances: 3/3

Role:

- To guide development in the children's best interests.

* Board members operate under a conflict of interest disclosure process. Annual conflict of interest disclosure statements is undertaken by all members.

Our Friendly Staff

Ronita Paul
Co-founder & Centre Manager



Nursing Affairs,
Programme Management,
Fundraising and Funds
Management

Pius Lee
Operations Executive



Maintain, manage and
ensure compliance to
the Personal Data
Protection Act and the
Risk Management of
the organisation and
transport operations



Nawi Bin Yahya
Driver

To maintain cleanliness, safety
and taking the shortest route
for the children

Geraldine Lee
Co-founder & Centre Manager



Public Relations,
Volunteer Management,
Fundraising Awareness,
Operations Management



Sahak Bin Hassan
Driver

To provide a safe,
clean and cheerful
ride for the children
each day

Christina Makeswari
Administrative Assistant



To do my utmost
in ensuring that all
administrative support
are provided and that
the children are kept
safe in the transport
and at the Centre

Regina Tay
HR Consultant



To advise & update
management on the HR
policies, maintaining good
governance on manpower
and to serve the best
interest of the team and
the beneficiaries

Leong Siew Lan
Pre-school Teacher



To assist the
Educator in the
planning of syllabus
and teaching of the
little ones in a joyful
environment

Winnie Chua
People Relations Executive



To orientate and
coordinate volunteers
and support the team
in admin and record
keeping

Saraswathi d/o Karipahyah
Educator



To plan, implement and
guide the teaching team
and volunteers. To assess
and monitor the child's
progress and development

Carmen Chong
Housekeeper



To maintain the
premise's high
standard of cleanliness
for the well-being of
everyone, especially
the children



Services

Education

Weekday Lessons

Qualified teachers conduct morning lessons (including Mandarin and Malay) for:

- Toddlers (from 3 years on)
- Kindergarten
- Primary and
- Secondary levels

1 principal teacher with a team of educators, therapists and volunteers to ensure that each child receives the care and attention needed to nurture their development.

Primary School Prep

Every child that comes to Arc will be well prepared and supported for when they commence mainstream education.

School Holiday Programmes

If they return during the school holidays, we provide support for school work/ revision, as well as activities, camps and more to groom older kids as leaders for the younger children.

Enrichment

The children are given the chance to participate in activities that encourage learning, confidence and character building:

- Brain Gym
- Home Economics
- Music
- Phonics
- Speech & Drama
- Taekwondo
- Yoga
- Zumba and Jazz Dancing
- Excursions and Celebrations

Meals

All our children are provided nutritious meals daily including:

- Breakfast (if needed)
- Lunch (halal) by SATS
- Tea break

Healthcare

Arc enjoys the benefit of a qualified nurse on staff:

- Daily temperature checks are made upon arrival
- Should a child appear ill upon arrival, Arc will arrange for the child to be sent to the hospital or notify the child's parents and doctor for immediate medical attention
- Physiotherapy and speech therapy support is available to any child who needs it

Transport

Getting to and from Arc is a breeze:

- With our own fleet of 3 vehicles and transport staff
- The flexibility to send children to and fro the centre and hospital in an emergency
- Ability to fetch/send larger groups of children when necessary

Family Story

From Despair to a New Family

Elfi remembers her first phone call to Arc fondly and often tells her 6-year-old daughter, Ona, about it. Ona is her only child and is recovering from neuroblastoma. Due to Elfi's financial difficulties, the social worker strongly recommended that she contacted Arc to get the swift support needed to manage Ona's treatment and schooling needs.

"I really did not know what to do when I heard about Ona's diagnosis. My mind was a blank and I remember the social worker telling me

to call Aunty Ronita from Arc for help. That single phone call really changed my life and Ona's life! I still tell Ona now how lucky she is that Arc accepted her during our time of need and allowed her to start with them at just 18-months old," remembers Elfi.

"So many places I approached were very scared of Ona's sickness. They didn't know how to take care of her and were scared that she would miss many classes due to her medical appointments or that she would catch bugs from the other children."

"Arc is not just a childcare centre. It's really like a second family for Ona and me. You feel accepted here, regardless of your income, your background or your illness. Even the van uncles are so kind and flexible in bringing Ona home a bit later when I'm not back yet or to the hospital when needed."

– Elfi, Ona's mother



During her time of desperation and despair, Elfi felt very alone and lost. When she found Arc, she will never forget the distinct feeling like she had found a new family for herself and Ona.

"Arc is not just a childcare centre. It's really like a second family for Ona and me. You feel accepted here, regardless of your income, your background or your illness. Even the van uncles are so kind and flexible in bringing Ona home a bit later when I'm not back yet or to the hospital when needed," Elfi affirms.

"When Ona first fell sick, I wanted to keep my problems to myself as that's my personality. When I tried talking to my family about it, they couldn't help much, especially with medical and financial problems. I thought I was heading into depression. But when I spoke to Aunty Ronita and later Aunty Geri, I felt like they understood me straight away even when I myself didn't know what was going on and how to ask for help."

Her voice breaking with emotion, Elfi adds, "The other teachers and volunteers are great, but it is Aunty Ronita and Aunty Geri who are really like mothers to me. They still give me much needed emotional support and I feel that I can share any problem with them always trying to help me. I'm currently a low-income mother without a job and they are always asking me how we are coping. They are concerned about Ona starting Primary One next year and have given her textbooks and assessment books, even guiding her in her work, together with her teachers. They understand my family situation and always share good advice on how to be a better mother and a stronger person.



Sometimes when you are really in trouble, God will bring you another family to help and support you and that's what Arc is to me!"

The efforts from Arc's teachers and volunteers have helped Ona blossom into a confident, articulate and independent little girl. From being weak from all her treatments, she is now in remission and loves all the friends she has made at Arc – particularly loving Arc's sleepover camps.

Elfi beams with pride, "I can see how much Ona has improved in her English and Malay reading skills. Arc has really helped her to be ready for Primary One next year. She can do a lot of things on her own, cleaning up, folding her clothes, packing her bag –all these tasks are completed 'automatically' without me nagging her. She shares her daily lessons at Arc with me, so I know that the teachers are really helping her become a big girl.

Family Story

No Better Place We'd Rather Be

Moving from the Netherlands to Singapore in 2014 was a big change for twin sisters, Sasha and Jessie (Age 6) and their parents, Ilia and Andrea, given that the family had no friends and contacts here. However, the initial excitement of the relocation turned into unexpected stress mid-2015, when Sasha was diagnosed with acute lymphocytic leukemia (ALL).

Through Sasha's oncologist, Prof Quah T C at the National University Hospital, Andrea learned about Arc and was relieved that it welcomed Jessie to start attending classes with them while Sasha started her intensive treatment.

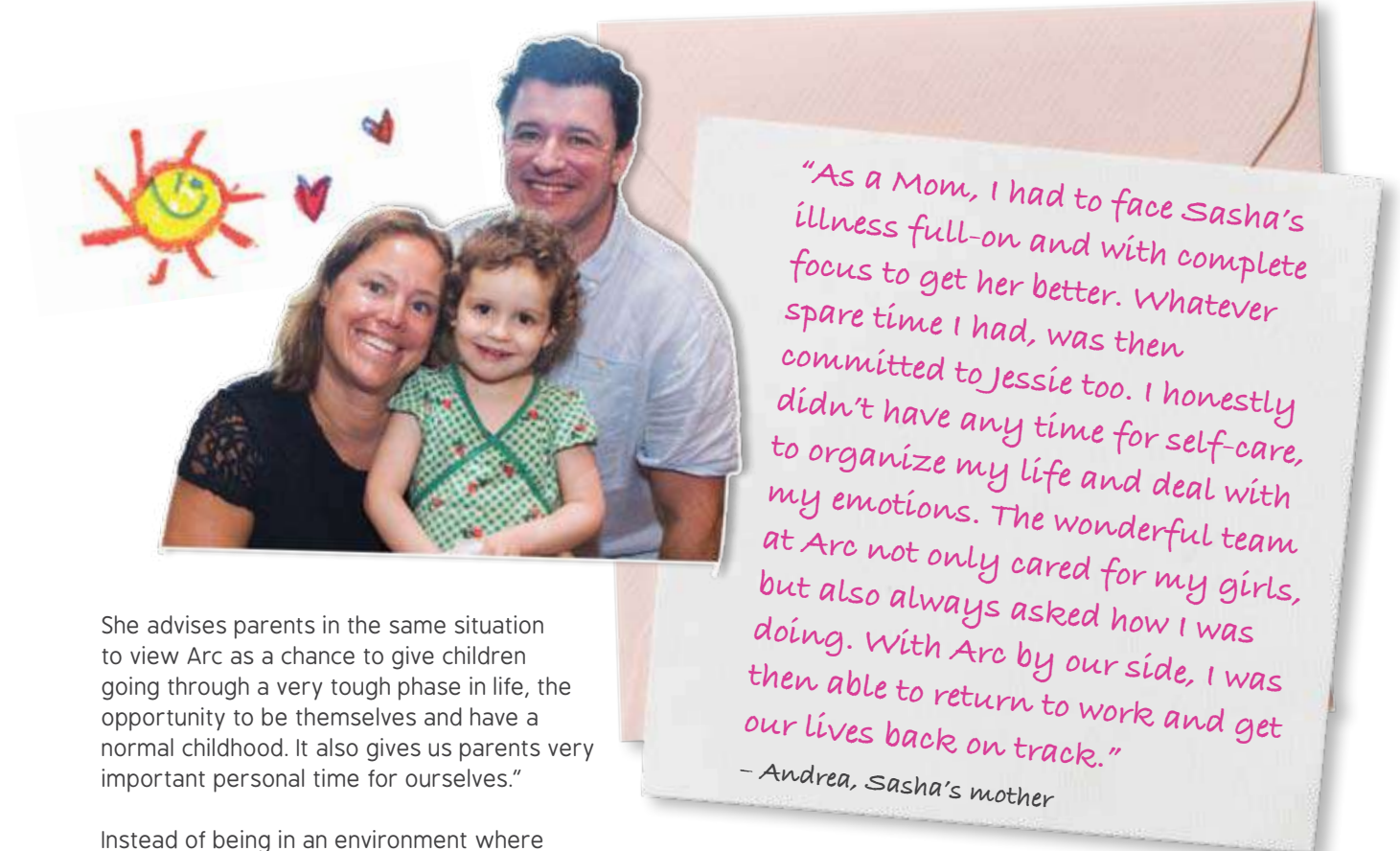
"Due to Sasha's treatment, which weakened her immunity, Jessie couldn't attend mainstream school as she might bring home infections to her sister. Jessie struggled to understand why I had to bring Sasha to the hospital frequently - she thought we were going somewhere together that she wasn't allowed to join. When Sasha came back from the hospital with presents, Jessie got the impression that the hospital was somehow a fun place to be," recalled Andrea.

"Thankfully Arc gave Jessie her own fun moments, in a safe, hygienic environment, instead of being cooped up all day at home with her grandparents."



Arc has not only helped her daughters feel a sense of belonging. It has also given Andrea the much needed time and space to cope, recover and move on from the trauma of Sasha's treatments.

"As a Mom, I had to face Sasha's illness full-on and with complete focus to get her better. Whatever spare time I had, was then committed to Jessie too. I honestly didn't have any time for self-care, to organize my life and deal with my emotions. The wonderful team at Arc not only cared for my girls, but also always asked how I was doing. With Arc by our side, I was then able to return to work and get our lives back on track."



She advises parents in the same situation to view Arc as a chance to give children going through a very tough phase in life, the opportunity to be themselves and have a normal childhood. It also gives us parents very important personal time for ourselves."

Instead of being in an environment where people asked probing questions, passed judgement or felt uncomfortable with health issues, being at Arc gave Andrea this sense of belonging where everyone around her understood her family's situation. This, she felt, was vital in helping the family get through their trial with happiness and hope.

"Sasha's teachers and caregivers at Arc fully understand the side effects of her treatment and looked out for them. These side effects include: slower learning and processing, problems with logical reasoning,

remembering things and anxiety. For example, when they see Sasha biting her nails, they try to find out why she's doing it and to help her to feel more relaxed," Andrea said.

"Throughout Sasha's treatment, I didn't manage to speak to many adults as all my time was devoted to her and I felt very lonely. It was a tough situation to be in but Arc made it a lot easier to deal with. I am very thankful for Arc because without it, I don't know how we would have come out of this episode. There's really no place we'd rather be!"

"As a Mom, I had to face Sasha's illness full-on and with complete focus to get her better. Whatever spare time I had, was then committed to Jessie too. I honestly didn't have any time for self-care, to organize my life and deal with my emotions. The wonderful team at Arc not only cared for my girls, but also always asked how I was doing. With Arc by our side, I was then able to return to work and get our lives back on track."

- Andrea, Sasha's mother

Volunteer Story

Learning through Teaching

Tejal Remedios readily puts her passion, skills and previous expertise as a kindergarten teacher in Australia into practice at Arc, a journey that started in 2017 with her leading a reading programme for the children.

"Arc is the place that makes me understand life and gives me answers that I wouldn't be able to find anywhere else. Questions about life, faith, love, and friendship are all answered by the precious moments I spend with the children. I feel as though I belong here because it helps me understand the true meaning of what life is all about. The warm, nurturing and welcoming environment makes it a happy place for the teachers and children alike."

Tejal uses primarily the Play-Way Method of Learning which focuses not only on the subjective development but also the emotional development of the child. In this method of learning, playing acts as the driving force as the entire learning method revolves around activity-based learning. It also encourages expression and creative skills among children and Tejal does this by using numbers, letters to teach counting and reading with fun teaching aids.



"Working with very young children between the ages of 2 to 4 has allowed me to experience unforgettable moments of learning. One experience that stood out for me was when a little girl who had separation

anxiety, overcame it slowly, and she started participating in the activities, laughing, dancing and even blowing flying kisses as she left the class."

"Another instance was when a very little boy with limited language skills began to count the numbers 1-5. Such breakthroughs are huge and extremely rewarding for me as a teacher and a person," she added.

"We cannot even imagine the difference we are making to the lives of the children through our collective efforts. I see it in the way the centre is run with amazing

efficiency and tons of love. The team's incredible dedication to this cause is very infectious and it certainly deserves a standing ovation!"

Having said that, Tejal believes that one need not have great skills or talents to volunteer with Arc but should only come with love. "Just give from the heart and you will get back more than you can imagine. Hope shines here at ARC so if you want a ray of sunshine to heal your body, mind, and soul, spend time with these strong innocent souls who will teach you all that you need to know about life, and so much more."



*"Every child is a diamond so rare,
They can sparkle brightly no matter where
Each child learns if you teach them well,
Each cry, each smile, a different story to tell!
Some children teach us more than
we can teach them,
Each one is a rare and precious gem
With care each child can learn to fly,
The trick is to never give up and always try."*
- A special poem that motivates Tejal in her work.



Corporate Story

Printing a Mark of Belonging

As a corporate volunteer, Xpress Print's partnership with Arc began when the charity was launched in 2011 and Xpress took charge of Arc's complete printing needs - from letterheads and name cards to all branded collateral. Eleanor Fong, Executive Director of Xpress Print recalled, "Since day one of Arc's operations, our company has been happy and privileged to provide printing services as a way of giving to Arc's mission and lightening the overall clerical and marketing load of this small but very busy charity."

With this year's fundraising theme being "Where I Belong", Eleanor was moved as she shared her own personal sense of belonging to Arc as a pioneer volunteer.

"I saw Arc grow from an idea to what it is today, and it truly feels like my "baby" has transformed from an unknown place to one that is a safe environment where parents can entrust their children to the staff and teachers and confidently return back to keeping their homes, working and sustaining their families."

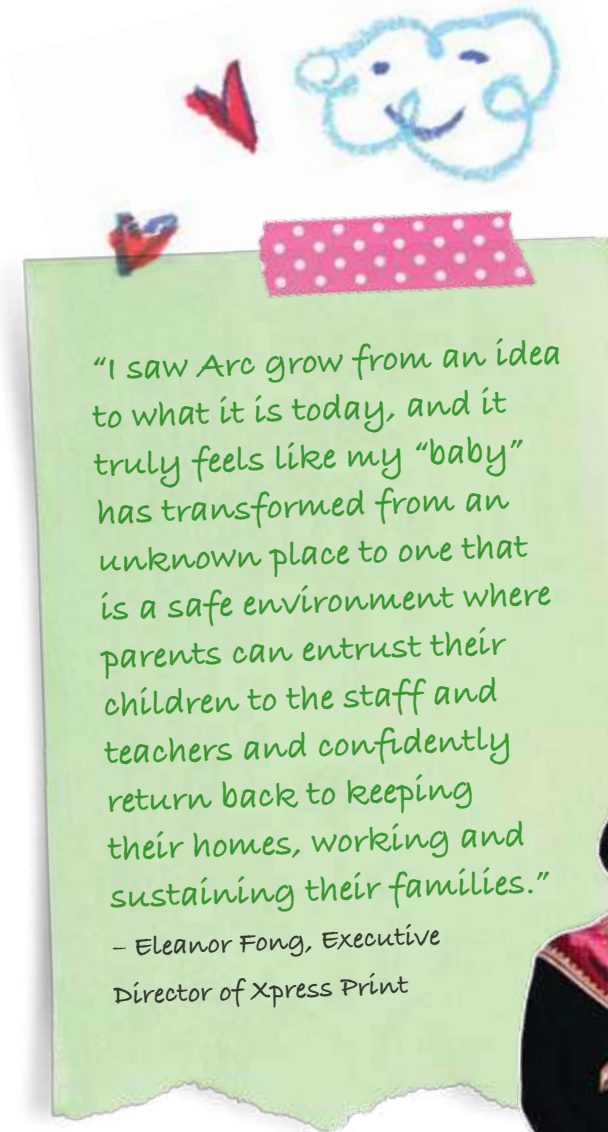
As Arc's printing provider, Xpress Print has journeyed with Arc through their share of tight deadlines, multiple edits and creative challenges but being more than just a vendor, Xpress Print plays the role of a partner that provides strategic advice and patient guidance

to steer the printing process to a pleasing outcome for all parties.

"Firstly, we are grateful to be given the opportunity to support Arc in its print requirements. It's always a joy to see a creative piece of artwork in soft copy transformed into a stunning document like the annual report - full of relevant information and lovely pictures. Printing the invitation to Arc's annual fundraising gala luncheon is a yearly project that I personally look forward to and enjoy," enthused Eleanor with admiration.

Eleanor shares with much humility and insight that printing is often an "invisible contribution" that does not make a tangible difference to the lives of the kids, unlike the volunteers who interact and support them regularly. However, beautifully designed and printed annual reports and gala invitations have been an understated blessing to Arc.

"As a printer, my job does not give me direct contact with the kids but taking care of these printed collateral well enables the Arc administration to have one less thing to worry about," said Eleanor. "Our part is behind the curtains and I see myself as a cog in this well-managed machine and it gives me much pride to be able to contribute and keep this process running smoothly! I have a deep respect



and appreciation of what the Arc has and continues to accomplish."

Urging more businesses to do their part for charities, Eleanor says, "It's been an amazing ride watching Arc grow the kids' attendance significantly since its first year. But to sustain the operations of charities like Arc, financial donors and corporate sponsors need to drum up a healthy culture of volunteerism. In a corporate setup, it not only helps the charity, but also cultivates teamwork and empathy in the business' own employees and management. It is the sense of achieving something bigger and more meaningful than the daily grind of office work. Only goodness can come out of goodness!"



Year in Review

Arc Gala Lunch 2018

Minister Chan Chun Sing as Guest of Honour



Celebrations Everyday



Chinese New Year



Hari Raya with Dr & Mrs Maliki



Deepavali

Year in Review

Development Programmes

Music lesson



Behaviour therapy



Tomatis



Baking fun



Physical development



Year in Review

Corporate Support



Lions Club of Singapore Clarke Quay



Sumitomo Mitsui Banking Corporation

We are grateful to you for bringing joy & fun activities to the children of Arc:

- City Developments Ltd
- Dentsu Aegis
- Deutsche Bank
- Hilton Hotel
- JLL
- Ladies First
- Le Champ
- Legal Aid Bureau
- Lions Club of Singapore Clarke Quay
- MFS International Singapore Pte Ltd
- Parkroyal at Kitchener Road
- Shangri-La's Rasa Sentosa Resort & Spa
- Sumitomo Mitsui Banking Corporation
- UOB Channels
- Wee Hur Holdings Ltd
- Zoo Moov



City Developments Ltd



MFS International Singapore



Deutsche Bank



UOB



The rainbow van from Le Champ

Year in Review

Special Events



Angelic Voices Concert



Pasar Glamour by Janice Koh, Pamela Oei & Petrina Kow



CDL EcoBank Project



Tomatis Program by Ladies First

Looking Ahead



A 5,000 sf new home in the making



Volunteers - Priceless & Precious

Volunteers



Volunteer Attendance:

Number of Volunteers: 75

Total Hours: 5,475

Total Days Given: 1,709



Children Attendance

60 Children with Cancer /Illness

23 Siblings

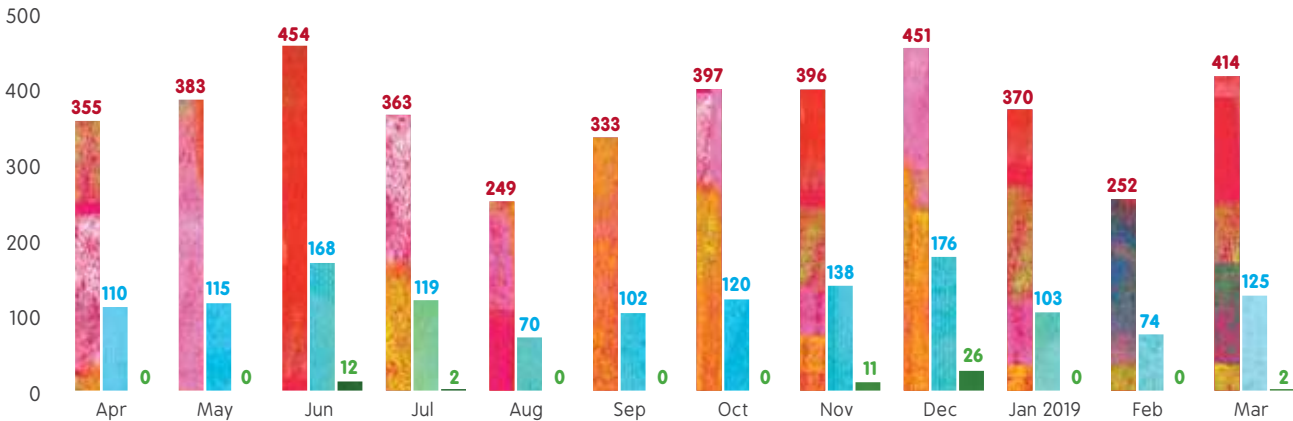
3 In Remission

Age Group	
3 yrs & below	7
4 to 5 yrs	20
6 to 7 yrs	13
8 to 9 yrs	11
10 yrs and above	9
Total	60

Age Group	
3 yrs & below	3
4 to 5 yrs	3
6 to 7 yrs	5
8 to 9 yrs	7
10 yrs and above	5
Total	23

Age Group	
10 yrs and above	3
Total	3

April 2018 to March 2019



Children with Cancer /Illness: 4,417 Siblings: 1,420 Children in Remission: 53 Total Attendance: 5,890

How to Contribute

Arc Children’s Centre welcomes your valuable support, whether in the form of volunteerism, gifts for the children, cash donations and/or corporate sponsorship. Your kind efforts will go a long way to help sustain and grow our cause to provide a safe and enriching sanctuary for young lives in need. Every contribution counts to bring more hope, joy and security for the children and families in Arc’s care.

1 DONATE

Every donation brings hope

Cheques should be addressed to “Arc Children’s Centre Co Ltd” and mailed to 77 Lorong Limau, #01-51 Whampoa Springs, Singapore 320077.

By providing the following personal data, the donor hereby consents for Arc to collect, use or disclose the information to relevant Authorities for the purpose of processing this donation only.

Please write the following details at the back of your cheque:

- 1. Full name as in NRIC /FIN
- 2. NRIC /FIN /UEN
- 3. Contact number
- 4. Email Address

All donations to Arc Children’s Centre Co Ltd will receive 2.5 times tax-deduction. Kindly note that your NRIC or UEN is compulsory for our submission to IRAS.

2 VOLUNTEER

Join Arc’s Circle of Care

We look forward to you joining us on this fulfilling journey where hope shines!

Kindly email Arc at enquiry@arcchildren.org. We will contact you within 5 working days once we have received your application.

3 SPONSOR

Be a Corporate Sponsor for Arc today

Arc is seeking the kind generosity of corporate sponsor who aim to align their Corporate Social Responsibility (CSR) cause with helping our children and families in need.

It is with your kind support that we are able to continue providing safe, secure facilities and training volunteers to best care for the children.

Kindly email Arc at enquiry@arcchildren.org.

Financial Statements

Arc Children’s Centre Co Limited

[UEN. 201021661K]

[IPC No. IPC000735]

[A company limited by guarantee and not having share capital]

[Incorporated in Singapore]:

AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

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DIRECTOR’S STATEMENT

The directors present their statement to the members together with the audited financial statements of Arc Children’s Centre Co Limited (the “Company”) for the financial year ended 31 March 2019.

In the opinion of the directors,

- a) the financial statements of the Company are drawn up so as to give a true and fair view of the financial position of the Company as at 31 March 2019 and the financial performance, changes in funds and cash flows of the Company for the financial year then ended; and
- b) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

DIRECTORS

The directors of the Company in office at the date of this statement are as follows:

Tan Joo Seang
Yeo Lee Hock
Adrienne Tan Mui Pheng
Kenneth Ling Yew Cheong
Chan Mei Yoke
Sheila Vasoo Sushilan
Lilian Leong Yuet Ling
Quah Thuan Chong
Chia Ngiang Hong

ARRANGEMENTS TO ENABLE DIRECTORS TO ACQUIRE BENEFITS

Neither at the end of nor at any time during the financial year was the Company a party to any arrangement whose objects are, or one of whose objects is, to enable the directors of the Company to acquire benefits by means of the acquisition of shares in, or debentures of, the Company or any other body corporate.


OTHER MATTERS

As the Company is limited by guarantee, matters relating to interest in shares, debentures or share options are not applicable.

INDEPENDENT AUDITOR

The independent auditor, Messrs. Fiducia LLP, Public Accountants and Chartered Accountants, has expressed its willingness to accept re-appointment.

On behalf of the board of directors,



Kenneth Ling Yew Cheong
Director



Tan Joo Seang
Director

Singapore, 3 September 2019

INDEPENDENT AUDITOR’S REPORT TO THE MEMBERS OF:
Arc Children’s Centre Co Limited

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinion

We have audited the financial statements of **Arc Children’s Centre Co Limited** (the “Company”), which comprise the statement of financial position as at 31 March 2019, and the statement of financial activities, statement of changes in funds and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of Companies Act, Chapter 50 (the “Companies Act”), the Charities Act, Chapter 37 and other relevant regulations (the “Charities Act and Regulations”) and Financial Reporting Standards in Singapore (“FRSs”) so as to give a true and fair view of the financial position of the Company as at 31 March 2019 and of the financial performance, changes in the funds and cash flows of the Company for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (“SSAs”). Our responsibilities under those standards are further described in the *Auditor’s Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the Accounting and Corporate Regulatory Authority (“ACRA”) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (“ACRA Code”) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises the Directors’ Statement and annual report but does not include the financial statements and our auditor’s report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Companies Act, the Charities Act and Regulations and FRSS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Company’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance comprises the directors. Their responsibilities include overseeing the Company’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Auditor’s Responsibilities for the Audit of the Financial Statements (cont’d)

- Conclude on the appropriateness of management’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.


We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required to be kept by the Company have been properly kept in accordance with the provisions of the Companies Act, and the Charities Act and Regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (a) the Company has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Company has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.



Fiducia LLP
Public Accountants and
Chartered Accountants
Singapore, 3 September 2019

Partner-in-charge: Soo Hon Weng
PAB No.: 01089

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

	Note	2019 S\$	2018 S\$
INCOME			
Income from generating funds			
Fund-raising activities	5	1,358,877	851,455
Voluntary income	5	591,465	889,503
		1,950,342	1,740,958
Other income	5	46,162	56,509
Total income		1,996,504	1,797,467
EXPENSES			
Cost of generating funds	6	94,061	70,136
Cost of charitable activities	6	826,409	787,539
Governance and other administrative costs	6	104,106	101,609
Total expenses		1,024,576	959,284
SURPLUS FOR THE FINANCIAL YEAR		971,928	838,183
SURPLUS FOR THE FINANCIAL YEAR ATTRIBUTABLE TO:			
General fund		990,454	802,117
NCSS - Care and share fund	12	(393)	(11,599)
Sponsored vehicle fund	12	(18,133)	47,665
		971,928	838,183

The accompanying notes form an integral part of these financial statements.

STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2019

	Note	2019 S\$	2018 S\$
ASSETS			
Current assets			
Cash and cash equivalents	7	8,055,386	7,202,496
Other receivables	8	29,823	21,586
		8,085,209	7,224,082
Non-current asset			
Plant and equipment	9	29,594	51,468
Total assets		8,114,803	7,275,550
LIABILITIES			
Current liabilities			
Other payables	10	177,304	90,214
Deferred grants	11	290,735	510,500
Total liabilities		468,039	600,714
NET ASSETS		7,646,764	6,674,836
FUNDS			
Unrestricted fund			
General fund		7,615,732	6,621,138
Restricted funds			
Emergency fund	12	1,500	1,500
NCSS - Care and share fund	12	0	4,533
Sponsored vehicle fund	12	29,532	47,665
		31,032	53,698
TOTAL FUNDS		7,646,764	6,674,836

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CHANGES IN FUNDS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

	Balance at beginning of year S\$	Surplus/(Deficit) for the year S\$	Transferred to/(from) S\$	Balance at end of year S\$
2019				
UNRESTRICTED FUND				
General fund	6,621,138	990,454	4,140	7,615,732
RESTRICTED FUNDS				
Emergency fund	1,500	0	0	1,500
NCSS - Care and share fund	4,533	(393)	(4,140)	0
Sponsored vehicle fund	47,665	(18,133)	0	29,532
	53,698	(18,526)	(4,140)	31,032
	6,674,836	971,928	0	7,646,764
	Balance at beginning of year S\$	Surplus/(Deficit) for the year S\$	Transferred to/(from) S\$	Balance at end of year S\$
2018				
UNRESTRICTED FUND				
General fund	5,819,021	802,117	0	6,621,138
RESTRICTED FUNDS				
Emergency fund	1,500	0	0	1,500
NCSS - Care and share fund	16,132	(11,599)	0	4,533
Sponsored vehicle fund	0	47,665	0	47,665
	17,632	36,066	0	53,698
	5,836,653	838,183	0	6,674,836

The accompanying notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

	Note	2019 S\$	2018 S\$
Cash flows from operating activities			
Surplus for the financial year		971,928	838,183
Adjustments for:			
- Depreciation	9	25,405	19,264
- Interest received	5	(39,271)	(29,388)
Operating cash flow before working capital changes		958,062	828,059
Changes in working capital			
Other receivables		(8,237)	1,909
Other payables		87,090	25,908
Deferred grants		(219,765)	193,361
Net cash generated from operating activities		817,150	1,049,237
Cash flows from investing activities			
Interest received		39,271	29,388
Purchases of plant and equipment	9	(3,531)	(54,400)
Net cash generated from/(used in) investing activities		35,740	(25,012)
Net increase in cash and cash equivalents		852,890	1,024,225
Cash and cash equivalents at beginning of financial year		7,202,496	6,178,271
Cash and cash equivalents at end of financial year	7	8,055,386	7,202,496

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2019

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. GENERAL INFORMATION

Arc Children’s Centre Co Limited (the “Company”) is incorporated and domiciled in Singapore. The address of its registered office and principal place of operation is 77 Lorong Limau, #01-51 Whampoa Springs, Singapore 320077.

The Company is limited by guarantee whereby each member of the Company undertakes to meet the debts and liabilities of the Company in the event of its liquidation. As at 31 March 2019, the Company has 3 members (2018:3 members).

The Company is registered as a charity under the Charities Act (Chapter 37) on 10 November 2010 and is granted Institution of a Public Character (“IPC”) status for the period from 1 January 2018 to 31 December 2020.

The principal activities of the Company are day-care centre for children with serious illness and support for the family.

2. SIGNIFICANT ACCOUNTING POLICIES

2.1 Basis of preparation

These financial statements have been prepared in accordance with Financial Reporting Standards in Singapore (“FRSs”). These financial statements have been prepared under the historical cost convention, except as disclosed in the accounting policies below.

These financial statements are presented in Singapore Dollar (“S\$”), which is the Company’s functional currency.

The preparation of these financial statements in conformity with FRSs requires management to exercise its judgement in the process of applying the Company’s accounting policies. It also requires the use of certain critical accounting estimates and assumptions.

The areas involving a higher degree of judgement or complexity, or areas where estimates and assumptions are significant to the financial statements are disclosed in Note 3.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT’D)

2.1 Basis of preparation (Cont’d)

2.1.1 Interpretations and amendments to published standards effective on 1 April 2018

On 1 April 2018, the Company adopted the new or amended FRSs and Interpretations of FRSs (“INT FRSs”) that are mandatory for application for the financial year. Changes to the Company’s accounting policies have been made as required, in accordance with the transitional provisions in the respective FRSs and INT FRSs.

The adoption of these new or amended FRSs and INT FRSs did not result in substantial changes to the accounting policies of the Company and had no material effect on the amounts reported for the current or prior financial year.

The nature of the adoption of these new or amended FRSs changes in accounting policy on adoption of FRS 109 is described below:

a. Adoption of FRS 109 Financial Instruments

The Company has adopted the new standard retrospectively from 1 March 2018, in line with the transition provision permitted under the standards. Comparatives for financial year ended 2018 are not restated and the Company has not recognised any difference between the carrying amounts at 31 March 2018 and 1 April 2018 in the opening retained earnings.

The accounting policies for financial instruments under FRS 109 are disclosed in Note 2.6.

In summary, upon the adoption of FRS 109, the Company had the following required or elected reclassifications as at 1 April 2018:

FRS 39 measurement category	S\$	FRS 109 measurement category		
		FVPL	FVOCI	Amortised cost
		S\$	S\$	S\$
Loans and receivables				
Cash and cash equivalent	7,202,496	0	0	7,202,496
Other receivables	17,920	0	0	17,920
		0	0	7,220,416

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.1 Basis of preparation (Cont'd)

2.1.1 Interpretations and amendments to published standards effective on 1 April 2018 (cont'd)

Impairment of financial assets

The Company has the following financial assets subject to the expected credit loss impairment model under FRS 109:

- Cash and cash equivalent; and
- Other receivables

The impairment methodology for each of these classes of financial assets under FRS 109 are disclosed in Note 2.6.

2.1.2 New or amended Standards and Interpretations not yet effective

The Company has not early adopted the following relevant new/revised FRSs that were issued but not yet effective:

FRSs	Effective date	Description
FRS 116	1.1.2019	Leases
FRS 109	1.1.2018	Amendments to FRS 109 Financial instruments (Prepayments features with negative compensation)

Except for FRS 116, the management expects that the adoption of the above standards will have no material impact on the financial statements in the period of the initial application. The nature of the impending changes in accounting policy on the adoption of FRS116 is described below.

FRS 116 Leases

FRS 116 requires lessees to recognise most leases on balance sheets to reflect the rights to use the leased assets and the associated obligations for lease payments as well as the corresponding interest expense and depreciation charges. The standard includes two recognition exemption for lessees - leases of 'low value' assets and short-term leases. The new standard is effective for annual periods beginning on or after 1 April 2019.

The Company is currently assessing the impact of the new standard and plans to adopt the new standard on the required effective date. The Company expects the adoption of the new standard will result in increase in total assets and total liabilities.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.2 Revenue recognition

Revenue is measured based on the consideration to which the Company expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third parties.

Revenue is recognised when the Company satisfies a performance obligation by transferring a promise good or service to the customer, which is when the customer obtains control of the good or service. A performance obligation may be satisfied at a point in time or over time. The amount of revenue recognised is the amount allocated to the satisfied performance obligation. Revenue is recognised as follows:

2.2.1 Donations

Donations are recognised in the statement of financial activities upon receipt. (i.e. at the point in time). Donations-in-kind are recognised when the fair value of the assets received can be reasonably ascertained. Donations subject to donor-imposed conditions that specify the time period in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the financial period in which the Company is allowed by the condition to expend the income.

2.2.2 Grants

Grants are recognised at their fair value where there is reasonable assurance that the grants will be received and all attaching conditions will be complied with.

Grants shall be recognised in the statement of financial activities on a systematic basis over the periods in which the entity recognises as expenses the related costs for which the grants are intended to compensate.

Grants related to future expenses are recognised under “Deferred grants” in the statement of financial position.

2.2.3 Other income

Other income is recognised when received.

2.3 Expense recognition

All expenses are accounted for on accrual basis, aggregated under the respective areas. Direct costs are attributed to the activity where possible. Where costs are not wholly attributable to an activity, they are apportioned on a basis consistent with the use of resources.

2.3.1 Cost of generating funds

Costs that are directly attributable to the fund-raising activities are separated from those costs incurred in undertaking charitable activities.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.3 Expense recognition (Cont’d)

2.3.2 Cost of charitable activities

Cost of charitable activities comprises all costs incurred in the pursuit of the charitable objects of the Company. The total costs of charitable expenditure are apportionment of overhead and shared costs.

2.3.3 Governance and other administrative costs

Governance and other administrative costs include the costs of governance arrangement, which relate to the general running of the Company, providing governance infrastructure and ensuring public accountability. These costs include costs related to constitutional and statutory requirements and an apportionment of overhead and shared costs.

2.4 Plant and equipment

2.4.1 Measurement

All plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

The cost of an item of plant and equipment initially recognised includes its purchase price and any costs that are directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

2.4.2 Depreciation

Depreciation on plant and equipment is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives as follows:

	Useful life
Computers and software	3 years
Furniture and fittings	3 years
Office equipment	3 years
Renovation	3 years
Motor vehicle	3 years

Fully depreciated assets are retained in the financial statements until they are no longer in use.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.4 Plant and equipment (Cont’d)

2.4.2 Depreciation (Cont’d)

The residual values and useful lives of plant and equipment are reviewed, and adjusted as appropriate, at each reporting date. The effects of any revision of the residual values and useful lives are included in the statement of financial activities for the financial year in which the changes arise.

2.4.3 Subsequent expenditure

Subsequent expenditure relating to plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably. Other subsequent expenditure is recognised as repairs and maintenance expenses in the statement of financial activities during the financial year in which it is incurred.

2.4.4 Disposal

On disposal of an item of plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to the statement of financial activities.

2.5 Impairment of non-financial assets

Plant and equipment are tested for impairment whenever there is any indication that these assets may be impaired.

For the purpose of impairment testing of the assets, recoverable amount (i.e. the higher of the fair value less cost of disposal and value in use) is determined on an individual asset basis unless the asset does not generate cash flows that are largely independent of those from other assets. If this is the case, recoverable amount is determined for the cash-generating unit (“CGU”) to which the asset belongs.

If the recoverable amount of the asset or CGU is estimated to be less than its carrying amount, the carrying amount of the asset or CGU is reduced to its recoverable amount.

The difference between the carrying amount and recoverable amount is recognised as impairment loss is recognised in the statement of financial activities.

An impairment loss for an asset is reversed if there has been a change in the estimates used to determine the asset’s recoverable amount since the last impairment loss was recognised. The carrying amount of an asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of accumulated depreciation) had no impairment loss been recognised for the asset in prior years.

A reversal of impairment loss for an asset is recognised in the statement of financial activities.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.6 Financial assets

2.6.1 The accounting for financial assets before 1 April 2018 under FRS 39 are as follows:

Loans and receivables

- Cash and cash equivalents
- Other receivables

Cash and cash equivalents and other receivables are initially recognised at fair value plus transaction costs and subsequently carried at amortised cost using the effective interest method, less accumulated impairment losses.

The Company assesses at each reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired and recognises an allowance for impairment when such evidence exists. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy and default or significant delay in payments are objective evidence that these financial assets are impaired.

The carrying amount of these assets are reduced through the use of an impairment allowance account which is calculated as the difference between the carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate.

2.6.2 The accounting for financial assets from 1 April 2018 under FRS 109 are as follows:

The Company classifies its financial assets into the following measurement category:

- Amortised cost

The classification of debt instruments depends on the Company’s business model for managing the financial assets as well as the contractual terms of the cash flows of the financial assets.

2.6.2.1 At initial recognition

At initial recognition, the Company measures a financial assets at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition of the financial assets.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.6 Financial assets

2.6.2 The accounting for financial assets from 1 April 2018 under FRS 109 are as follows (Cont’d):

2.6.2.2 At subsequent measurement

Debt instruments of the Company mainly comprise of cash and cash equivalents and other receivables.

There are three prescribed subsequent measurement categories, depending on the Company’s business model in managing the assets and the cash flow characteristics of the assets. The Company managed these group of financial assets by collecting the contractual cash flows and these cash flows represents solely payment of principal and interest. Accordingly, these group of financial assets are measured at amortised cost subsequent to initial recognition.

The Company assesses on forward looking basis the expected credit losses associated with its debt instruments carried at amortised cost.

For cash and cash equivalents and other receivable, the general 3 stage approach is applied. Credit loss allowance is based on 12-month expected credit loss if there is no significant increase in credit risk since initial recognition of the assets. If there is a significant increase in credit risk since initial recognition, lifetime expected credit loss will be calculated and recognised.

2.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits with financial institutions and short-term highly liquid investments that are readily convertible to a known amount of cash, which are subject to insignificant risk of changes in value.

2.8 Financial liabilities

Financial liabilities are recognised when the Company becomes a party to the contractual agreements of the instrument and are classified according to the substance of the contractual arrangements entered into. All interest related charges are recognised in the statement of financial activities. Financial liabilities include “Other payables” in the statement of financial position.

Financial liabilities are derecognised when the obligation under the liability is discharged, cancelled or expires. When existing financial liabilities are replaced by another from the same lender on substantially different terms of an existing liability or are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in respective carrying amounts is recognised in the statement of financial activities.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.9 Other payables

Other payables are initially recognised at fair value, and subsequently carried at amortised cost, using the effective interest method.

2.10 Provisions for other liabilities and charges

Provisions for other liabilities and charges are recognised when the Company has a present legal or constructive obligation as a result of past events, it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

2.11 Operating leases

Leases of assets in which a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease. When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

Rental on operating lease is charged to the statement of financial activities. Contingent rents are recognised as an expense in the statement of financial activities in the financial year in which they are incurred.

2.12 Employee benefits

2.12.1 Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the Company pays fixed contributions into separate entities such as the Central Provident Fund (“CPF”), on a mandatory, contractual or voluntary basis. The Company has no further payment obligations once the contributions have been paid. The Company’s contribution to defined contribution plans are recognised as employee compensation expense when they are due.

2.12.2 Employee leaves entitlements

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the reporting date.

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

2.13 Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Directors. Externally restricted funds may only be utilized in accordance with the purposes for which they are established. The Directors retains full control over the use of unrestricted funds for any of the Company’s purposes.

3. CRITICAL ACCOUNTING ESTIMATES, ASSUMPTIONS AND JUDGEMENTS

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

3.1 Critical accounting estimates and assumptions

The Company is of the opinion that there are no significant judgments made in applying accounting policies that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

3.2 Critical judgements in applying the entity’s accounting policies

In the process of applying the Company’s accounting policies, the management has made certain judgment, apart from those involving estimations, which has significant effect on the amounts recognised in the financial statements is discussed below.

Government grants

Government grants to meet operating expenses are recognised as income in the income and expenditure statement on the accrual basis in the year these operating expenses were incurred and there is reasonable assurance that the Company will comply with the conditions attached to it. For certain grants, the government agencies reserve the right to withdraw, withhold or reduce the amount of any funds approved but not yet disbursed or to call for the refund of all funds which have been disbursed to the Company if the conditions are not met.

4. INCOME TAX

The Company is registered as a charity organisation under Charities Act, Chapter 37. As an approved charity, it is exempt from income tax under Section 13(1)(zm) of the Income Tax Act.

5. INCOME

	Note	2019 S\$	2018 S\$
Fund-raising activities			
Charity lunch		805,024	612,771
Christmas party		16,623	15,200
Sponsored vehicle purchase**	12	0	60,000
Other events			
- Rasa Cup		249,400	1,020
- Brother Golf day		24,948	40,844
- National Service Resort & Spa Country Club		80,000	0
- Tanglin Trust Fundraising		0	513
- 3 Runs		0	15,840
- SMBC charity food fair		0	5,267
- Sentosa Golf Club		10,000	100,000
- Voices Concert		106,112	0
- Lion Club Celebration		500	0
- J Roux Event		25,458	0
- Camino Walk		26,789	0
- Ocean Expo		66	0
- JF Lennon- Course4Acause		13,957	0
		1,358,877	851,455
Voluntary income			
Donations		348,831	347,950
Children’s contributions		22,869	25,635
Utilised NCSS grant*	11, 12	219,765	515,918
		591,465	889,503

* Income attributable to NCSS - Care and share fund.
** Income attributable to Sponsored vehicle fund.

5. INCOME (CONT'D)

	2019 S\$	2018 S\$
Other income		
Interest received	39,271	29,388
NCSS - Singtel Sponsorship Scheme	480	480
Special employment credit	5,297	4,290
Temporary employment credit	1,114	2,596
Wage credit scheme	0	15,555
WeCare art fund	0	4,200
	46,162	56,509

Details of donations presented under fund-raising activities and voluntary income follows:

	2019 S\$	2018 S\$
Non-tax deductible receipts	462,273	418,146
Tax deductible receipts	1,334,935	803,281
	1,797,208	1,221,427

6. EXPENSES

	2019 S\$	2018 S\$
Cost of generating funds		
Charity lunch	72,526	68,844
Other events	21,535	1,292
	94,061	70,136
Cost of charitable activities		
Branding and communication - NCSS*	4,405	34,560
Creativity and publicity	3,600	0
Household provisions and sundries	953	849
Insurance	1,356	1,374
Pastoral counsellor sessions	5,950	7,210
Premises expenses*	99,087	96,502
Programme expenses*	110,040	114,128
Repair and maintenance*	12,134	8,504
Staff costs*		
- CPF and other contributions	50,121	44,643
- Salary and AWS*	447,822	382,037
- Staff welfare	9,680	8,485
Subscriptions and licenses	125	125
Training, seminars and courses*	10,137	810
Transport for children*,**	67,230	86,360
Volunteer management	3,769	1,952
	826,409	787,539

6. EXPENSES (CONT'D)

	Note	2019 S\$	2018 S\$
Governance and other administrative costs			
Depreciation	9	2,739	109
Depreciation – NCSS*	9	4,533	11,599
Depreciation – Motor vehicle**	9	18,133	7,556
General expenses		197	307
Printing and stationery		863	439
Professional fees		12,278	9,183
Staff costs			
- CPF and other contributions		4,490	5,247
- Salary and AWS – NCSS*		58,254	64,510
- Staff welfare		915	1,052
Telephone		1,704	1,607
		104,106	101,609

* Expense attributable to NCSS - Care and share fund.
** Expense attributable to Sponsored vehicle fund.

6. EXPENSES (CONT'D)

Details of expenses attributable to funds other than general fund as follows:

	Note	2019 S\$	2018 S\$
NCSS - Care and share fund			
<i>Cost of charitable activities</i>			
Branding and communication		4,405	34,560
Premises expenses		0	728
Programme expenses		59,473	69,062
Repair and maintenance		720	0
Staff costs		81,859	343,528
Training, seminars and courses		10,105	810
Transport for children		809	2,720
<i>Governance and other administrative costs</i>			
Depreciation		4,533	11,599
Staff costs		58,254	64,510
12		220,158	527,517
Sponsored vehicle fund			
<i>Cost of charitable activities</i>			
Staff welfare		0	42
Transport for children		0	4,737
<i>Governance and other administrative costs</i>			
Depreciation		18,133	7,556
12		18,133	12,335

7. CASH AND CASH EQUIVALENTS

	2019 S\$	2018 S\$
Cash in hand	4	17
Cash at bank	4,649,483	3,835,851
Fixed deposits	3,405,899	3,366,628
	8,055,386	7,202,496

Fixed deposits are placed for periods of 6 months (2018: 6 months) with effective interest range from 1.03% to 1.55% (2018: 1.03%) per annum. These are readily convertible to cash without incurring significant penalty, these are included in cash and cash equivalents.

At their reporting date, the carrying amounts of cash and cash equivalents approximated their fair values.

8. OTHER RECEIVABLES

	2019 S\$	2018 S\$
Accrued donations / contributions	3,250	3,380
Deposits	18,660	14,540
Prepayments	7,913	3,666
	29,823	21,586

At the reporting date, the carrying amounts of other receivables approximated their fair values.

9. PLANT AND EQUIPMENT

2019	Balance b/f S\$	Additions S\$	Balance c/f S\$
Cost			
Computers and software	25,605	3,531	29,136
Furniture and fittings	18,218	0	18,218
Motor vehicle	54,400	0	54,400
Office equipment	7,944	0	7,944
Renovation	79,566	0	79,566
	185,733	3,531	189,264
	Balance b/f S\$	Depreciation charge S\$	Balance c/f S\$
Accumulated depreciation			
Computers and software	25,605	2,648	28,253
Furniture and fittings	16,219	1,999	18,218
Motor vehicle	7,556	18,133	25,689
Office equipment	7,819	125	7,944
Renovation	77,066	2,500	79,566
	134,265	25,405	159,670
	Balance b/f S\$		Balance c/f S\$
Carrying Amount			
Computers and software	0		883
Furniture and fittings	1,999		0
Motor vehicle	46,844		28,711
Office equipment	125		0
Renovation	2,500		0
	51,468		29,594

9. PLANT AND EQUIPMENT (CONT'D)

2018	Balance b/f S\$	Additions S\$	Written off S\$	Balance c/f S\$
Cost				
Computers and software	29,135	0	(3,530)	25,605
Furniture and fittings	18,218	0	0	18,218
Motor vehicle	0	54,400	0	54,400
Office equipment	7,944	0	0	7,944
Renovation	79,566	0	0	79,566
	134,863	54,400	(3,530)	185,733
	Balance b/f S\$	Depreciation charge S\$	Written off S\$	Balance c/f S\$
Accumulated depreciation				
Computers and software	26,079	3,056	(3,530)	25,605
Furniture and fittings	11,050	5,169	0	16,219
Motor vehicle	0	7,556	0	7,556
Office equipment	7,669	150	0	7,819
Renovation	73,733	3,333	0	77,066
	118,531	19,264	(3,530)	134,265
	Balance b/f S\$			Balance c/f S\$
Carrying Amount				
Computers and software	3,056			0
Furniture and fittings	7,168			1,999
Motor vehicle	0			46,844
Office equipment	275			125
Renovation	5,833			2,500
	16,332			51,468

9. PLANT AND EQUIPMENT (CONT'D)

During the financial year, depreciation was charged to the following accounts:

	Note	2019 S\$	2018 S\$
General fund	6	2,739	109
NCSS Care and share fund	6	4,533	11,599
Sponsored vehicle fund	6	18,133	7,556
		<u>25,405</u>	<u>19,264</u>

10. OTHER PAYABLES

	2019 S\$	2018 S\$
Advance received	146,500	62,000
Accrued expenses - miscellaneous	14,553	14,908
Accrued expenses- salary	16,251	13,306
	<u>177,304</u>	<u>90,214</u>

Advance received relates to donations from customers for the event to be conducted in next financial year.

At the reporting date, the carrying amounts of other payables approximated their fair values.

11. DEFERRED GRANTS

Movements in deferred grants are as follow:

	Note	2019 S\$	2018 S\$
Balance at beginning of financial year		510,500	317,139
NCSS grant received during the financial year	12	0	709,279
Less: Utilised NCSS grant	5,12	(219,765)	(515,918)
Balance at end of financial year		<u>290,735</u>	<u>510,500</u>

12. RESTRICTED FUNDS

Emergency fund

The fund is used for emergency assistance to needy families. No movement of the fund for the financial year 2019 and 2018.

NCSS - Care and share fund

As part of the Care and Share Movement, the Singapore government through NCSS matched every dollar raised by the Company to enable it to continue introducing new programmes, strengthen its infrastructure and build capability. Total grant received during the financial year amounted to \$Nil (2018: S\$709,279), see Note 11. Movement of the fund as follows:

	Note	2019 S\$	2018 S\$
Balance at beginning of financial year		4,533	16,132
Surplus attributable to NCSS - Care and share fund			
Utilised NCSS grant	5, 11	219,765	515,918
Less: Expenses	6	(220,158)	(527,517)
		<u>(393)</u>	<u>(11,599)</u>
*Transferred to General fund		<u>(4,140)</u>	<u>0</u>
Balance at end of financial year		<u>0</u>	<u>4,533</u>

*Transfers between funds were approved by the Executive Management Committee and the grantor.

The balance of this fund will be amortised over the useful life of the relevant plant and equipment.

12. RESTRICTED FUNDS (CONT'D)

Sponsored vehicle fund

The fund is used for purchase of motor vehicles. Movement of the fund as follows:

	Note	2019 S\$	2018 S\$
Balance at beginning of financial year		47,665	0
Surplus attributable to Sponsored vehicle fund			
Utilised motor vehicle grant	5	0	60,000
Less: Expenses	6	(18,133)	(12,335)
		(18,133)	47,665
Balance at end of financial year		29,532	47,665

The balance of this fund will be amortised over the useful life of the relevant plant and equipment.

13. RELATED PARTY TRANSACTIONS

The Company has no significant related party transactions during the financial year.

The key management personnel compensation for the financial year follows:

	2019 S\$	2018 S\$
Post-employment benefits – CPF contributions	14,765	12,844
Short-term benefits – Salaries and bonuses	179,448	152,880
	194,213	165,724

In 2019 and 2018, the Company discloses that none of its paid staff receives more than \$100,000 each in annual remuneration.

The remuneration of key management personnel is determined by the Board of Directors. In 2019 and 2018, none of the directors received any remuneration or reimbursement during the year.

14. OPERATING LEASE COMMITMENTS

As at the reporting date, the Company has commitment for future minimum lease payments in respect of leasing of vehicles and premises under non-cancellable operating leases as follows:

	2019 S\$	2018 S\$
Not later than one year	111,655	113,656
Later than one year but not later than five years	127,029	87,312
	238,684	200,968

The above operating lease commitments are based on known rental rates as at the date of this report and do not include any revision in rates which may be determined by the lessor.

15. COMMITMENTS

Capital expenditure contracted for at the reporting date but not recognised in the financial statements are as follows:

	2019 S\$	2018 S\$
Expenditure for renovation, approved by Board of Management and contracted for	420,000	0

16. FINANCIAL RISK MANAGEMENT

The Company’s activities expose it to a variety of financial risks: credit risk and liquidity risk.

The Board of Directors (“BOD”) is responsible for setting the objectives and underlying principles of financial risk management for the Company. The directors then establish the detailed policies such as risk identification and measurement and exposure limits and hedging strategies, in accordance with the objectives and underlying principle approved by the BOD. Financial risk management is carried out by the directors.

There has been no change to the Company’s exposure to these financial risks or the manner in which it manages and measures the risk.

16. FINANCIAL RISK MANAGEMENT (CONT'D)

16.1 Credit risk

Credit risk is the risk of loss that may arise on outstanding financial instruments should a counterparty default on its obligations. The Company’s exposure to credit risk arises primarily from cash and cash equivalents and other receivables.

Credit risk on liquid funds is limited because the counterparty is a bank with high credit rating assigned by international credit agencies. For other receivables, the Company adopts the policy of dealing only with high credit rating counterparties. The Company has applied the general 3 stage approach in FRS109 to measure the loss allowance at 12-months expected credit loss (ECL) due to the counterparty has a low risk of default and does not have any past due amounts.

16.2 Liquidity risk

The Company adopts prudent liquidity risk management by maintaining sufficient cash and available funding through an adequate amount of committed credit facilities.

Management monitors and ensures that the Company maintains a level of cash and cash equivalents deemed adequate to finance the Company’s operations.

The table below summarises the maturity profile of the Company’s financial assets and liabilities at the end of the reporting period based on the contractual undiscounted repayment obligations:

	Within one year S\$	Later than one year but not later than five years S\$	Total S\$
2019			
Financial assets at amortised cost			
Cash and cash equivalents	8,055,386	0	8,055,386
Other receivables (excluding prepayments)	21,910	0	21,910
	8,077,296	0	8,077,296
Financial liabilities at amortised cost			
Other payables (excluding advance received)	30,804	0	30,804
Net financial assets	8,046,492	0	8,046,492

16. FINANCIAL RISK MANAGEMENT (CONT'D)

16.2 Liquidity risk (Cont'd)

	Within one year S\$	Later than one year but not later than five years S\$	Total S\$
2018			
Financial assets			
Cash and cash equivalents	7,202,496	0	7,202,496
Other receivables (excluding prepayments)	17,920	0	17,920
Loan and receivables	7,220,416	0	7,220,416
Financial liabilities at amortised cost			
Other payables (excluding advance received)	28,214	0	28,214
Net financial assets	7,192,202	0	7,192,202

16.3 Fair values

As at 31 March 2019, the carrying amounts of all financial assets and liabilities approximated their fair values due to their short-term nature.

17. FINANCIAL INSTRUMENTS BY CATEGORY

The aggregate carrying amounts of loans and receivables, financial assets and financial liabilities at amortised costs are as follows:

	2019 S\$
Financial assets, at amortised cost	8,077,296
Financial liabilities, at amortised cost	<u>30,804</u>
	2018 S\$
Loans and receivables	7,220,416
Financial liabilities, at amortised cost	<u>28,214</u>

18. FUND MANAGEMENT

The primary objective of the Company is to ensure it maintains sufficient cash in order to support its activities. Its approach to management of funds is to balance the allocation of cash and the incurrence of debt. Available cash is deployed primarily to cover operational requirements.

19. RESERVE POSITION AND POLICY

The Company’s reserve position for financial years ended 31 March 2019 and 31 March 2018 are as follows:

	2019	2018	Increase/ (decrease)
	S\$’000	S\$’000	%
A Unrestricted Funds			
General funds	7,616	6,621	15
B Restricted or Designated Funds			
Designated Funds	0	0	0
Restricted Funds	31	54	(43)
C Endowment Funds	NA	NA	NA
D Total Funds	7,647	6,675	15
E Total Annual Operating Expenditure	1,025	959	7
F Ratio of Funds to Annual Operating Expenditure (A/E)	7.43	6.90	

- Reference:
- C. An endowment fund consists of assets, funds or properties, which are held in perpetuity, which produce annual income flow for a foundation to spend as grants.
 - D. Total Funds include unrestricted, restricted / designated and endowment funds.
 - E. Total Annual Operating Expenditure includes expenses related to Cost of generating funds, Cost of charitable activities and Governance and other administrative costs.

The Company’s reserve policy is as follows:

- a) The Company regards its general fund as its reserves.
- b) The Company’s reserve policy requires it to maintain sufficient reserve to ensure long-term financial sustainability and continuity for the purpose of operating effective programs and events.
- c) The Company shall maintain its reserves at approximately five years of its gross annual operating expenses.

20. MANAGEMENT OF CONFLICT OF INTEREST

Whenever a member of the Board of Directors is in any way, directly or indirectly, has an interest in a transaction or project or other matter to be discussed at a meeting, the member shall disclose the nature of his interests before the discussion on the matter begins.

The member concerned should not participate in the discussion or vote on the matter, and should also offer to withdraw from the meeting and the Board shall decide if this should be accepted.

21. AUTHORISATION OF FINANCIAL STATEMENTS

These financial statements were authorised for issue in accordance with a resolution of the Board of Directors of the Company on 3 September 2019.

Overview of Charity



Arc Children’s Centre was registered as a company limited by guarantee in 11/10/2010.

Arc was registered as a charity under the Charities Act (Chapter 37) since 10/11/2010.

Arc has been accorded IPC (Institution of a Public Character) status since 2011.

Arc has M&AA as its governing instrument.

Unique Registration Number (UEN):
201021661K

Registered Address:
77 Lorong Limau #01-51
Singapore 320077

Auditor:
Fiducia LLP

Banker:
United Overseas Bank

Lawyer:
Wong Partnership



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